***Wi-ATSA Minutes***

4/11/2017

President Michael Caldwell, President-elect Sharon Kelley, Treasurer Jake Schuldies, Secretary Carolyn Pierre, Valerie Gonsalves, Lakshmi Subramanian, David Thornton, Marshall Kirkpatrick, Tiffany Walker, Letitia Johnson

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| **Issue** | **Discussion** | **Action/Decision** | **Person Assigned** |
| Conference speakers’ lunch and dinner | Consider any dietary needs of speakers (kosher, vegetarian) | Wi-ATSA Board will take speakers to lunch on Thursday Dinner with Mike Miner on Wednesday June 7th Layla’s Persian | Carolyn will research kosher and vegetarian lunch optionsCarolyn will make reservation at Layla’s for 6/7 |
| Conference sponsors | Sponsor brainstorm:ForwardSusan McDonaldMatt TalbotAtticDOCSand RidgeMendotaHomme HomeEric HoldenTatyana – Specialized Forensic UnitEye Detect (alternative to polygraphy) – Sharon will contact themUW Respect projectAmanda Pryor, Program Director for IN-AJSOP contacted us asking about a booth. Carolyn responded. | Contact sponsors | Carolyn will follow up with Amanda from IN and other potential sponsors. |
| ATSA Materials for conference | Jake ordered new ATSA membership packet with updated materials | Informational | N/A |
| Conference registration | Jake created separate website for SRSTC staff to register, 10 people registered so far, two self-pay registrants | Informational | N/A |
| Wi-ATSA banner |  | Order long rectangular Wi-ATSA banner from Budget Signs Specialty or Signs by Tomorrow  | Jake will send image to Sharon Sharon will go to store to order |
| Annual meeting/happy hour  | Since deciding on Benvenuto’s, Valerie found local restaurant The Thirsty Goat  | Reserve room at Thirsty Goat for 6/8Update website, registration materials with new location | ValerieJake |
| Conference breakfasts | Keep same order as last year, 100 per day. While we had much left over last year, we expect higher attendance this year, so numbers should work out | Order bagels and donuts Check for left over for plates/utensilsOrder coffee through Promega  | LetitiaJakeCarolyn |
| Conference speaker confirmation | Sharon contacted speakers to inform them of their time slots and let them know they need to bring their own handouts or ask for help if needed  | Contact speakers closer to conference to give them final headcount, ask for PDF for website and remind them of handouts | Sharon |
| Community Ed Work Group | * Sharon contacted Madison Public Schools (no response)
* Goodman Center not interested (doesn’t fit with their vision – ‘no’ for now)
* Luck hoping to meet with Eau Claire YMCA in next week
* Luck met with another Case Specialist about their interest in speakers
* Luck realizing she needs to email then call within week
* Letitia consulted with JD/PhD colleague regarding professional liability. The law is so vague that information given at speaking events could be construed as engaging in a professional relationship. Letitia has names of two attorneys. What about a consent form? We would likely still need to consult attorney regarding consent form. It may be helpful for Board to have ongoing consultation with an attorney for other needs.
* Sharon reached out to Joan Tobachnik to consult. She offered to help and support us in primary prevention efforts. She noted there are many organizations that do education programs and do not have special insurance, but have officers’ liability insurance. Elizabeth Griffin (MN) is also interested in primary prevention. Joan has suggestions and resources she can send to us. Joan stressed to us not to do this alone, create an alliance/network with sexual assault coalition in our state to build alliances, donate to these organizations (Safe Harbor, etc.). Talk at the conference about where conference proceeds are directed.
* Joan suggests doing an environmental scan to consider where information is needed, find common ground of shared values with victim advocacy and other agencies, review prevention blogs on ATSA website. Joan will review any training slides we put together (language/wording very important)
 | Inquire about attorney feesResearch insurance companiesReach out to Wisconsin Coalition Against Sexual Assault regarding primary prevention collaboration Reach out to MPD SVU/Safe Harbor regarding primary prevention collaboration Explore primary prevention collaboration options in Fox ValleyBrainstorm other organizations and agencies for Wi-ATSA to donate money. Community Ed group will schedule a meeting | LetitiaJake and SharonTiffanyCarolynMarshallALLLuck |
| Potential conference theme for next year | Prevention - build contacts/coalition this year – consider having Joan Tobachnik speak next year | None | N/A |
| Legislative Advocacy Work Group | UW has a service they give to legislators, invited Michael to be part of it, but you wait for them to contact you about a specific issue. Consultation with them is privileged communication. There are some rumblings around revising the juvenile code. | Informational | N/A |
| Clinician Education and Fall Forum Work Group | * Ernie Marshall interested in doing half day presentation, would be great candidate for fall forum
* Marshall has been researching venue options, including Door County. Valerie suggested Green Lake, Heidel House. Other suggestions: Wisconsin Dells, Delevan, Lake Geneva, Cascade Mountain
* Clinical Ed: last met Jan. 31st

Need clarification of whether SRSTC will support video production | Set date and venue by next meetingSend clinical education notes from last meetingTable further clinical education discussion until after conference  | MarshallTiffany |
| Treasurer Update | Taxes are done | Informational | N/A |
| Student Board Member | Student backed out, not approved to join per her employer | Informational | N/A |
| Next meeting |  | May 9th 6:15 6320 Monona Drive, Monona, 4th Flr conference room |  |

